



The Ville Cooperative Cancellation Policy

i. General Cancellation Policy

In order to cancel a booking or reservation without financial penalty, the lessee must revoke their booking no later than 7 (seven) days before the event is to be hosted.

Canceling a booking within the 7 (seven) day period leading up to the booking will result in a charge of 50% of the full rental amount.

Failing to communicate that you will not be attending your booking, **or** revoking your booking the day of the event, will result in full charge.

ii. Cancellation Due to Inclement Winter Weather

In the case of a cancellation due to winter weather conditions, lessees will not be charged for same day cancellations if city buses have shut down **or** if any of the following institutions/centers have closed their services as a result of inclement weather:

- The University of New Brunswick / Saint Thomas University
- The Currie Centre
- The Grant Harvey Centre
- Elementary and Secondary level schools
- Government buildings

In these instances, The Ville Cooperative will do its best to work with the lessee to help reschedule any lost time.